

NORTHBOURNE PARISH COUNCIL

MINUTES

Meeting held on Thursday 10th July 2025 at 7pm
At Northbourne Parish Hall

1. PRESENT AND APOLOGIES

In attendance: Cllrs Steve Morgan (Chair), Eileen Rowbotham and Michaela Hubble. Cllr Steve Manion (DDC)
Clerk: Steph Woods

Apologies: Cllr Mark Pays; KCC Cllr Bridget Porter and DDC Nick Kenton
Not present: None

7 Members of the public

2. DECLARATIONS OF INTEREST:

There were none.

3. PUBLIC CONTRIBUTION TIME – limited to items on the agenda, maximum of 15 minutes in total.

Parking for the auction on The Meadow was raised by a resident which was allowed always until a year or so ago. Cllr Rowbotham informed the meeting that this was stopped by the PC due to potential damage to field with no revenue gained to repair/maintain. Clerk to add as future agenda item for further discussion.

The public footpath that runs from the school was raised. Cllr Rowbotham is in contact KCC and the new KCC Cllr has visited path. Has also been reported to Kent PROW as well. Clerk to email KCC PROW for update.

The broken outdoor gym equipment was raised. It was mentioned whether the PC should remove all items or just the broken pieces. Clerk to add as an Agenda item for next meeting. It was agreed to get the broken pieces removed which was proposed by Cllr Rowbotham and seconded by Cllr Morgan. Clerk to get quotes to remove broken pieces in first instance with a view to maybe getting them all removed in future.

Cllr Rowbotham raised the Neighbourhood plan and it was agreed that it will be added to next agenda for further discussion.

Street signs in Finglesham by Marley Lane are damaged. Clerk to report to KCC.

4 MINUTES OF THE PREVIOUS MEETING

To approve the notes of the meeting held on 29 May 2025

It was agreed that the notes were an accurate representation of the meeting, proposed by Cllr Hubble, seconded by Cllr Rowbotham. ALL AGREED.

5. COUNCILLOR REPORTS

Cllr Manion updated the following:

- Local Government reform is still on track and should take place before the next elections.
- Dog microchipping – make sure you keep the chip details up to date.
- DDC are preparing for summer holiday traffic with operation brock, tap and fennel.
- Spam text messages can be reported to 7726.
- The Betteshanger Social Club and Community Centre, Circular Road, Betteshanger, Deal, Kent has been listed as an Asset of Community Value.

6. COUNCILLOR RESIGNATIONS

Cllr Kemp and Cllr Blake have both resigned from the Parish Council with immediate effect. The Chairman thanked them for the time they had both given to the Parish.

7. COUNCILLOR VACANCIES

Cllr Hubble has completed her DPI and returned this to DDC. It was proposed by Cllr Rowbotham that a PC Facebook Page be set up and maintained by the clerk which was seconded by Cllr Hubble. ALL AGREED.

Discussions on the three Cllr vacancies took place and it was agreed that the Clerk produce a poster which would be displayed in prominent locations around the parish. PC will co-opt all vacancies at the next meeting in September.

6. PLANNING

- a. To consider any applications received by the date of this meeting.
25/00706 - Painting of 2 no. external walls to rear wing - Vine Cottage The Street Northbourne Deal CT14 0LG – Support with no further comments.

7. FINANCE

- a). Payments and receipts
The balance as of 10th July 2025 is £30,375.84.

Payments:

Hugo Fox – Monthly Website Costs (May & June 2025) - £23.98

Cathy Skinner – Salary (May 2025)

Unity Trust – Monthly Service Fee (May & June 2025) - £12.00

Stephanie Woods – Salary (June 2025)

EDF – Inv KI-59F12358-0015 - Pavilion Electricity Charges - £143.32

Fletcher Grain Systems – Inv 05139 – Steel Tree Guard - £600.00

Zurich Insurance – Inv 543938896 - Annual Insurance - £951.63

The above payments were approved, proposed by Cllr Rowbotham, seconded by Cllr Hubble. AGREED BY ALL.

The Clerk asked the group if they would like to open a savings account with Unity Trust for reserve money to be invested. This was proposed by Cllr Hubble and seconded by Cllr Rowbotham. ALL AGREED. Clerk to open new savings account with Unity Trust Bank.

8. COMMUNITY

The following was raised:

- The community group's income from village event has all been banked within Parish Hall Account and is looking to run as a voluntary organisation within the Parish Hall Committee.
- Cllr responsibilities was raised and will be added for discussion to the next agenda.
- Payments to Parish Hall for PC meetings was raised. Clerk to check what payments have been made and find out what is outstanding.
- It was agreed to create a WhatsApp group for all Cllrs. Clerk to set this up.

9. CLOSE

There being no further business, the meeting closed at 20:01.

Date of Next Meeting – Thursday 11th September 2025 at 7pm