

NORTHBOURNE PARISH COUNCIL

MINUTES

Meeting held on Thursday 30th October 2025 at 7pm
At Northbourne Parish Hall

1. PRESENT AND APOLOGIES

In attendance: Cllrs Steve Morgan (Chair), Eileen Rowbotham and Mark Pays.
Cllr Steve Manion (DDC); Cllr Bridget Porter
Clerk: Steph Woods

Apologies: Cllr Michaela Hubble, Cllr Brian Butcher and Cllr Kenton (DCC)

One member of the public

2. DECLARATIONS OF INTEREST:

There were none.

3. PRESENTATION FROM CASCADE COMMUNICATIONS – PLANNING APPLICATION 25/00976

Cascade Communications gave a presentation on the above planning application and answered questions from Councillors. Cascade Communications then left the meeting.

4. PUBLIC CONTRIBUTION TIME – limited to items on the agenda, maximum of 15 minutes in total.

None.

5. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the ordinary meeting held on 11th September 2025
It was agreed that the minutes were an accurate representation of the meeting, proposed by Cllr Pays, seconded by Cllr Morgan. ALL AGREED.

6. District/County reports

Cllr Porter gave an update on what's happening at KCC including the Local Government Reorganisation, Climate Change policy rescind and the campaign to reopen Ashford International and Ebbesfleet International.

Cllr Manion gave a quick report on DDC including the current financial statement, Household Support Scheme government funding and the current consultation on the

council tax support scheme. It was also advised that resident visit the One network (www.one.network) for information on all road works.

7. PLANNING

a). To consider any applications received by the date of this meeting.

Following the presentation earlier in the meeting, planning application **25/00976 was discussed**. **Concerns around** the applications impact on village traffic volumes was the main concerns raised. Councillor voted on their views on the PC's reply with Cllr Morgan and Cllr Pays in support of the application and Cllr Rowbotham abstained. Cllr Pays to write a response to DDC.

8. FINANCE

a). Payments and receipts

The balance as of 30th October 2025 is £26,464.74.

Payments:

Hugo Fox – Monthly Website Costs (October 2025) - £11.99

Stephanie Woods – Salary (October 2025)

Unity Trust – Monthly Service Fee (October 2025) - £6.00

EDF – Inv KI-59F12358-0018 - Pavilion Electricity Charges - £47.25

Northbourne Parish Magazine – May 2025 Parish Wide Delivery - £281.96

Stephanie Woods – Clerk backdated Pay (Jun – Oct 25) - £49.40

The above payments were approved, proposed by Cllr Rowbotham, seconded by Cllr Pays.
AGREED BY ALL.

9. PARISH COUNCIL/COMMUNITY MATTERS

a). Parish Neighbourhood Plan – no funding available and PC aren't able to fund this. Will review in future if funding becomes available again.

b). Parking on The Meadow – there is a covenant to say no parking so this matter is now resolved with no one being allowed to park on The Meadow.

c). Footpaths and HIP – clerk speak to PROW.

d). Pavilion – PC members to locate key. It was also agreed to explore the possibility of transfer of this asset to village hall committee.

9. ITEMS FOR FUTURE DISCUSSION

Precept

10. CLOSE

There being no further business, the meeting closed at 20:51.

Date of Next Meeting – Thursday 11th December 2025 at 7pm