

NORTHBOURNE PARISH COUNCIL

MINUTES

Meeting held on Thursday 13th February 2025 at 7pm

Venue: Northbourne Parish Hall

1. PRESENT AND APOLOGIES

In attendance: Cllrs Dan Edelman (Chair), Mark Pays, Steve Morgan and Eileen Rowbotham.

Not Present: Cllrs Hubble and Kemp.

Eight members of the public
Parish Clerk – Cathy Skinner

2. DECLARATIONS OF INTEREST:

- a) Declaration of any councillor's interest in agenda items other than those registered at previous meetings. b) Declaration of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests (other than those previously disclosed), and a reminder to think of any changes to the DPI Register held at DDC, such as a change of job or home. c) Voluntary Declaration of other non-significant interests.

There were none to report.

3. PUBLIC CONTRIBUTION TIME – limited to items on the agenda, maximum of 15 minutes in total.

No comments.

4. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 15 January 2025

The minutes of the meeting held on 15th January were agreed as a true and accurate record, proposed by Cllr Morgan, seconded by Cllr Rowbotham: ALL AGREED.

5. CHAIR'S REPORT

Cllr Edelman informed the meeting of Jacquie Brett's resignation as a member of the council and thanked her for the work she has undertaken. In particular, her efforts to create a working group to renovate the old sports pavilion at Almonry Meadow.

The vacancy has been notified to DDC, and we await the end of a statutory notice period where a decision will be made whether to hold an election or to co-op to the vacancy (27th February 2025). Cllr Edelman asked for interested parties to come forward to join the council. For further information they are asked to contact the Clerk.

6. PLANNING

- a. To receive any updates/information in connection with current applications within the Parish.
 - i. Redrow have provided draft plans for a new play area at Circular Road, these are intended to form part of a planning application in the near future. Notably, the skate park is not included in the new plans. Call Edelman will respond to Redrow and also continue in discussions regarding work to be done on the pavilion where Redrow may also be able to help.
 - ii. Variation to Permission 23/00695 to extend the occupation time period to six weeks at The Crown Inn, 4 mobile units used as holiday lets. It was proposed to object to this variation as weeks was felt to be not in keeping with holiday lets. Proposed to object by Cllr Rowbotham, seconded by Cllr Pays: ALL AGREED.

7. FINANCE

- a. To approve payments and Finance Report to date.

NORTHBOURNE PARISH COUNCIL					
FINANCE REPORT					
					To Ratify
22-Jan-25	Direct Debit (GOCARDLESS)	HUGOFOXLTLD-G3ERRZZ	-£11.99		8005.16
23-Jan-25	Direct Debit (HMRC SDDS)	PAYE	-£359.72		7645.44
27-Jan-25	B/P to: EDF	PAVILION STANDING CHARGE	-£48.82		7596.62
31-Jan-25	Service Charge	BANK FEES	-£6.00		7590.62
06-Feb-25	B/P to: Mrs Catherine Skin	SALARY & EXPENSES	-£386.19	Bank Balance	7204.43
		Total Expenditure for period	-£812.72		
13th February 2025					
Cathy Skinner					
ParishClerk					

The payments were approved: Proposed by Cllr Edelman, seconded Cllr Pays: ALL AGREED.

- b. To discuss membership of KALC for 2025/2026.
It was agreed to start membership of KALC –proposed by Cllr Rowbotham, seconded Cllr Morgan: AGREED.
- c. To consider options and agree the grounds maintenance contract for 2025
The Clerk reported the there is not a viable alternative available to match the offering from Harmers. It was therefore proposed to accept their quotation for the forthcoming season 2025/2026 The recreation ground cost will be £1520.00 and

Almonry Meadow, £1320.00, both fall within budget. Proposed By Cllr Morgan, seconded Cllr Rowbotham: ALL AGREED

8. COMMUNITY

- a. VE DAY Event – Plans are progressing for the event, Cllr Rowbotham is collaborating with community groups. The working group still needs to be formalised at the next PC meeting. This will involve crating a working group of members and agreeing terms of reference.
- b. Bus Shelter, Northbourne: It is hoped that the Pavilion Working Group will manage this. Initial observations indicate that the roof would need to be replaced, further investigations and costing to be agreed. It was suggested that this waits until work at Townsend Farm commences.
- d. Tree work at The Pavilion- awaiting permission to undertake work from DDC but anticipated this month for completion.

9. CLOSE

There being no further matters to discuss on this agenda, the meeting closed at 1945.

C Skinner
Parish Clerk & RFO
6th February 2024

DRAFT