

# NORTHBOURNE PARISH COUNCIL

## AGENDA

Meeting to be held on Thursday 13th February 2025 at 7pm  
Venue: Northbourne Parish Hall

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1. **PRESENT AND APOLOGIES**
2. **DECLARATIONS OF INTEREST:**
  - a) Declaration of any councillor's interest in agenda items other than those registered at previous meetings. b) Declaration of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests (other than those previously disclosed), and a reminder to think of any changes to the DPI Register held at DDC, such as a change of job or home. c) Voluntary Declaration of other non-significant interests.
3. **PUBLIC CONTRIBUTION TIME** – limited to items on the agenda, maximum of 15 minutes in total.
4. **MINUTES OF THE PREVIOUS MEETING**  
To approve the minutes of the meeting held on 15 January 2025
5. **CHAIR'S REPORT**
6. **PLANNING**
  - a. To receive any updates/information in connection with current applications within the Parish.
  - b. To consider any applications received by the date of this meeting, not available at the time of publication of this agenda.
7. **FINANCE**
  - a. To approve payments and Finance Report to date.
  - b. To discuss membership of KALC for 2025/2026.
  - c. To consider options and agree the grounds maintenance contract for 2025
8. **COMMUNITY**
  - a. VE DAY Event
  - b. Working Groups – to formally confirm membership of the Pavilion Working Group, and to accept Terms of Reference, to discuss budget and formal plan of the project.
  - c. Bus Shelter, Northbourne: to confirm if the Pavilion Working Group will manage this.
  - d. Tree work at The Pavilion- update.

C Skinner  
Parish Clerk & RFO  
6<sup>th</sup> February 2024



# **DRAFT**

## **NORTHBOURNE PARISH COUNCIL**

### **MINUTES**

Of a Meeting held on Wednesday 15th January 2025 at 6pm  
At the Village Hall, Tilmanstone.

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#### **1. PRESENT AND APOLOGIES**

Cllrs: Dan Edelman, Mark Pays, Eileen Rowbotham, Jacquie Betts, Steve Morgan.  
DDC Cllrs: Nick Kenton, Steve Manion (also KCC), and Charles Woodgate.  
14 members of the public

#### **2. DECLARATIONS OF INTEREST:**

- a) Declaration of any councillor's interest in agenda items other than those registered at previous meetings. b) Declaration of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests (other than those previously disclosed), and a reminder to think of any changes to the DPI Register held at DDC, such as a change of job or home. c) Voluntary Declaration of other non-significant interests.

There were none to report.

Cllr Dan Edelman proposed that Standing Orders be suspended and that the budget be brought forward to allow time for a full discussion on respect of planning matters.  
**AGREED**

Item 6 Finance will be taken out of order.

PARISH COUNCIL



## 6. FINANCE

- a. To approve payments and Finance Report to date.

**NORTHBOURNE PARISH COUNCIL**

Finance Report as at 10th January 2025

				Amount	Bank Balance
14-Nov-24	B/P to: Harmer & Sons	Mowing 2024 Season	NORTHBOURNE 16420	-£3,360.00	£9,158.33
22-Nov-24	Direct Debit (GOCARDLESS)	Website	HUGOFOXLT-D-G3ERRZZ	-£11.99	£9,146.34
25-Nov-24	B/P to: HMRC Cumbernauld	PAYE	XRA00001190795	-£200.00	£8,946.34
30-Nov-24	Service Charge	Bank Fees		-£6.00	£8,940.34
02-Dec-24	B/P to: Mrs Catherine Skin	Clerk	NPC	-£384.49	£8,555.85
02-Dec-24	B/P to: First Rescue	Defibrillator Pads	NORTHBOURNE PC	-£81.54	£8,474.31
23-Dec-24	Direct Debit (GOCARDLESS)	Website	HUGOFOXLT-D-G3ERRZZ	-£11.99	£8,462.32
31-Dec-24	B/P to: Mrs Catherine Skin	Clerk	NPC	-£384.49	£8,077.83
31-Dec-24	B/P to: EDF	Power at the Pavilion	A-59F12358	-£54.68	£8,023.15
31-Dec-24	Service Charge	Bank Fees		-£6.00	£8,017.15
			Total Expenditure	-£4,501.18	£8,017.15 Fwd

The payments were approved and finance reported and agreed: proposed by Cllr Rowbotham, seconded Cllr Brett: AGREED

- b. To review and agree the Council's Budget for 2025 – 2026.

**NORTHBOURNE PARISH COUNCIL**

**BUDGET 2025-2026**

[illegible]

After some discussion it was agreed that the above draft budget should be increased to £27360.00 to allow an increase to the contingency by £1500, this brings the total for contingencies to £3000. Proposed by Cllr Pays, seconded by Cllr Brett: **AGREED**

- c. To agree the Precept for 2025-2026.**

In line with the agreed budget, it was agreed to increase the precept to £27360.00. Proposed by Cllr Brett, seconded by Cllr Edelman: **AGREED**



**3. PUBLIC CONTRIBUTION TIME** – limited to items on the agenda, maximum of 15 minutes in total.

Several members of the public spoke expressing their concerns in respect of the Hare & Hounds planning application, Cllrs Kenton and Woodgate also contributed to the discussion.

Cllr Steve Manion spoke about devolution proposals for local government which will have impacts on the local District Authorities and Kent County Council.

**4 MINUTES OF THE PREVIOUS MEETING**

To approve the minutes of the meeting held on 14 November 2024

The minutes of the previous meeting were agreed to be a true and accurate record: proposed by Cllr Rowbotham, seconded by Cllr Brett: **AGREED**

**5. PLANNING**

**24/00991 – Erection of a building for holiday lets and parking. Location: Chalet Rooms, Crown Inn, The Street, Finglesham.**

No comments.

**24/01097| Erection of 5 dwellings with vehicular access and associated parking (self-build) Drove House, Broad Lane, Betteshanger.**

The Parish Council agreed to take a neutral stance, but asked that consideration is given to the location of the development, which is outside of village confines, traffic issues, being on a 60mph stretch of road with no pavement, and a question of if the site meets the windfall policy.

**24/01332 - Erection of 3 dwellinghouses. Change of use from public house to a Dwellinghouse. Location: Hare And Hounds, The Street, Northbourne, CT14 0LG.**

- i. It was proposed that the pub be listed as an asset of community value by Cllr Brett, seconded Cllr Rowbotham: **AGREED**  
Action: The Clerk will contact DDC.
- ii. Parishioners are encouraged to make their own comments on the planning application direct to DDC.

It was proposed to object to the application on both economic and heritage grounds by Cllr Pays, seconded by Cllr Brett **AGREED**.

*NOTE: ITEM 6 TAKEN EARLIER*

**7. DATES FOR MEETINGS 2025**

a. To Note Dates for the forthcoming year: 13th February 13th March, 10th April, 8th May (AGM & APM), 12th June, 10th July, 11th September, 9th October, 13th November, 11<sup>th</sup> December.

The meeting dates were noted, the Clerk will book the meetings at Northbourne Village Hall.

**C Skinner**  
**Parish Clerk & RFO**



**HARMER & SONS Grounds Maintenance Ltd**  
R/O 23 Coach Road  
Acrise  
Folkestone  
Kent CT18 8LS  
Tel: 01303 893414 Fax: 01303892656  
Vic: 07831394372  
Andrew: 07875360622  
Email: sales@harmerandsons.co.uk



Northbourne Parish Council

3<sup>rd</sup> February 2025

Dear Sirs

Grounds Maintenance 2025

We would like to continue our services at the above for the coming season but would advise there will be a slight increase on last year's price to

The recreation ground	£1520.00
Cricket Ground	£1320.00

All figures are subject to VAT

Payable at the end of the season

We hope this is acceptable to you and look forward to seeing you at the start of the season

Yours sincerely

*V Harmer*

V Harmer

**NORTHBOURNE PARISH COUNCIL**

# BUDGET 2025-2026

[illegible]